Brookline College
Job Description

Job Title: Nursing Instructor
Department: Nursing
Reports To: Academic Coordinator/Clinical Coordinator
FLSA: Non-Exempt

Summary:
Primary responsibilities are to deliver classroom instruction and provide clinical supervision to nursing students, as appropriate for courses assigned.

Essential Duties and Responsibilities:
• Provide didactic and clinical instruction to nursing students, as assigned.
• Assist students in acquiring the cognitive, psychomotor, and affective skills necessary for nursing practice.
• Update course syllabi and course documents each semester and upload to the appropriate electronic course folder, as needed for courses assigned.
• Evaluate and provide timely feedback on student assignments.
• Implement creative teaching strategies that emphasize the use of information and technology.
• Demonstrate effective interpersonal, leadership, and organizational skills.
• Serve as a role model for professionalism, ethical decision-making, critical thinking, and effective communication.
• Provide evaluation of students, including timely reporting of student grades and progress.
• Demonstrate a commitment to student academic success, making referrals to the PASS program as appropriate.
• Participate in professional development activities to become aware of developing trends in clinical and educational nursing practice.
• Implement best practices in the teaching role.
• Maintain current knowledge of and adherence to all College and Department policies.
• Develop, implement, and engage in special projects, as assigned and when possible.
• Participate in governance of the Nursing Department, when possible, through committee membership.
• Participate in the evaluation process and provide feedback on Department operations.
• Work and communicate effectively with all campus and departmental staff.
• Support all company initiatives by process and procedure as communicated.
• Adhere to all company policies and procedures.
• Comply with all State, Department of Education, and accreditation regulations.
• Other duties as assigned.

Qualifications:
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. This position requires the ability to communicate effectively at all levels of the organization. Effective interaction across departmental boundaries must be maintained.

Education and/or Experience:
Master’s Degree in Nursing required; doctorate preferred. Two years clinical nursing experience in direct patient care is required; prior teaching experience desired. Faculty members must have a registered nurse license that is active and in good standing within the state of employment or a compact state. Faculty teaching in the clinical area must have basic life support CPR Certification and relevant immunizations.

Revised 1/17/2013
I have read and understand the above job description. I have the skills and can perform the essential functions of the job with or without reasonable accommodation. I have the education and experience requirements requested. I also understand that the essential job functions also include working my scheduled shift, complying with company policies and procedures and treating others in a professional manner.

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